

# **EAST HANOVER PARKS AND RECREATION**

## **MEETING MINUTES – December 3, 2020**

### **Board Members Present (on ZOOM):**

Laurie Reichert, Dave Hamaty, Zach Jackson, Karen Henry, Kirby Reichert

### **Board Members Absent:**

### **Park and Rec Director:**

Jhane Kunkel

### **Meeting called to order at 7:00 PM**

1. Motion made by Laurie Reichert to approve minutes from November, 2020 board meeting. 2<sup>nd</sup> by Dave Hamaty. Approved by all present: 5-0.
2. Review detailed Receipts and Expenditures Report thru November, 2020.

### **Guest: Bryan Ziegler: Updated the Board on the following items:**

1. Well near small soccer field (Athletic Fields). Access to water.
2. New Parking lot next the small soccer field.
3. Railroad ties could be used on a bed of stone at soccer field.
4. Met Ed providing free telephone poles. Use phone poles with cable and install post and cable along the road connecting ball fields. Height: 18"? 30"?
5. Purchase and install a pavilion on cement slab in an area: 60' X 90'. Estimated pavilion size: 28' X 48". Electricity and well on the premises.
6. Baseball shed (block building): seal the outside (leakage). Paint the sides tan and the roof blue. Remove vinyl siding. Replace with T111. Review grading.
7. P & R Annex: ADA ramp is completed. Walkway is done. Handicap sign installed.
8. VFW Nature Trail – Large loop hopefully done this month.
9. Swing set to be completed this year.

### **P/R Directors Report – Jhane's Park Project Report (attached):**


1. **VFW Property Nature Trails:** Mapped out by Jhane, Bryan, Karen, Laurie.
2. **Soccer parking lot:** Almost done. Soccer benches layout evaluated with Neil Cooper. Better placement.
3. **Nature Trail:** Jhane has not heard back from the Scout.
4. **Rotted steps on Nature Trail:** Public Works to replace them.
5. **Stone Trail Additions:** rerouted trails. Working on securing permit for additional expansion.
6. **Nature Park proposal (VFW grounds):** Approved by BOS for 2021 Budget to include: sign, portable toilet, bathroom possibilities to be researched.

7. **Parking Lot painting:** will be done in-house 2021.
8. **Reevaluate current tournament contract** with EH Baseball & Softball Assoc.
9. **Additional Swing set located:** installation to be between soccer field and NEW parking lot at Youth Sports Complex.
10. **Running Water** from well (Youth Sports Complex) to Storage Shed at ball field.
11. **Short-term Lease Contract needed for athletic fields:** Jhane reached out to Lee, the solicitor. Need time to work on it. Nothing more on it at this time.
12. **Digital Newsletter:** Quote from Graphtech. For now, designing a postcard to be mailed to residents to register for digital communications with the Township for P & R events.
13. **2021 Pavilion Replacement:** declined during budget hearing. Bryan suggested building a NEW pavilion at the Youth Sports Complex. Bare bones pavilion on a cement slab as described above by Bryan during our meeting. Estimated materials purchase: \$15,000. Researching additional estimates.
14. **ADA Ramp for Park & Rec Annex:** Being completed by Public Works.
15. **Website:** BOS approved Jhane & Paul to move forward with redesign and hosting of NEW site. Vendor selected.
16. **Free Telephone Poles/posts:** MetEd offered them. Bryan and Jhane investigated other parks' usage as barrier. Post & cable. Use at the Youth Sports Complex along access road.
17. **Tennis Courts:** Approved by BOS. Jhane has a quote and work could begin spring, 2021.

### **Events:**

- **Christmas Wonderland Event (12/5) 2-4P (Rain date 12/6):**
  - i. Registration Table – Check in. Arrive by 12:30-1P.
  - ii. Carriage ride reservations - 35. 4 people/ride. 5 minutes.
  - iii. Pony Rides – 26 divided amongst 3 ponies.
  - iv. Gazebo decorated for photo ops.
  - v. Beverages & refreshments to tables.
  - vi. Volunteers at Registration Table, Snacks Table, help vendors if necessary.

### **2021 Goals with tentative completion dates:**

- Open some VFW grounds nature trails by 6-1-21. Complete by 9-30-21.
  - Starting Wednesday (12/9/20)
- Install a Park Sign at VFW entrance that matches the Main Park sign. Use blue metal roof for both entrance signs, including existing sign at Main Park by 6-1-21.
- Finish trail extension in the Main Park by 6-1-21.
-  Improve trails (Main Park) in some spots they don't wash out or redesign in

those problem areas by 6-1-21.

b. Resolving this year

- Repair/renovate pavilion at VFW grounds so rentals are a possibility by 6-1-21.
  - Potentially late spring
- Build new pavilion at the Main Park near ball fields if approved 2020 for purchase.

### **2022 Goals:**

- Connect northern and southern sides of park with a bridge.
- Replace small stage at Main Park. (most likely grant depend.)
- Replace playground equipment. (most likely grant depend.)

### **3-5 Year Goals:**

- Master Plan developed for VFW property
- Dog Park.
- Connect the Main Park with the VFW Grounds (Nature Park) in a safe manner. Painting crosswalk on Old Jonestown Rd., etc. (needs twp. ordinance for crosswalk starts with lee, requires traffic study in house)

### **Meeting Adjourned at 8:41 P.M.**

Laurie Reichert made motion, 2<sup>nd</sup> by Zach Jackson. Motion approved by all present: 5-0.

### **Upcoming Park and Rec Board Meetings:**

January 6, 2021 7 P.M.

(LR)

### **Additional Notes on In-Person Meeting with Public Works Friday, Dec. 4<sup>th</sup> 7:30am:**

Work on the Youth Sports Complex (North side of the Community Park):

- Parking lot on the other side of the soccer fields.
  - Projected to be done in 2021
  - Needs permit to finish
- Swing Set build
  - Agreed on location
  - Will be complete by April 2021
  - No permit needed
- Water line to the baseball shed
  - PW found conduits already existing to the electric panel of the storage

- Just needs installation
- Needs a few fittings and wire
- Updating the baseball shed
  - Sealing from water
  - Removing the siding and replacing with T1-11 where people have been throwing balls against the building, breaking the vinyl siding
  - Potential blue roof
- Potential pavilion build (in stages) near the new parking lot
  - Discovered in master site plan to build on this side
  - Trying to purchase before year's end to store
- Fencing with post and cable for around soccer fields
- Med Ed is giving us used telephone posts to cut into fence posts
- Wire comes from guide rail replacements from PW
- Will be completed when Bryan feels like it, jk, by Memorial Day weekend