

# **EAST HANOVER PARKS AND RECREATION**

## **MEETING MINUTES - January 13, 2020**

### **Board Members Present:**

Laurie Reichert, Karen Henry, Kirby Reichert, Zach Jackson, Dave Hamaty, Jennifer Carroll, Yvonne Sharrow

### **Board Members Absent:**

### **Park and Rec Director:**

Jhane Kunkel - absent

### **Guests:**

Bryan Ziegler, Public Works

### **Meeting called to order at 7:03PM**

### **Reorganization:**

- Nomination for **President:**
  - Laurie nominated Karen Henry for President. No additional nominees.
  - Dave made a motion to approve, Kirby seconded, all approved: 7-0.
- Nomination for **Vice-President:**
  - Laurie nominated Yvonne Sharrow for Vice President. No additional nominees.
  - Dave made a motion to approve. Kirby seconded, all approved: 7-0.
- Nomination for **Secretary:**
  - Yvonne nominated Laurie Reichert. No additional nominees.
  - Karen made a motion to approve. Seconded by Zach. All approved: 7-0.
- Motion made by Laurie Reichert to approve minutes from December, 2019 board meeting. Seconded by Dave Hamaty. Approved by all: 7-0.
- Review detailed Receipts and Expenditures Report for December, 2019.

### **Bryan Ziegler's Projects/Proposals/Suggestions:**

- **Replacement of outfield fencing.** (3) bids rec'd. R. Perry Fence Co., LLC came in at \$11,925. Tyson Fence Co: \$19,172, and Steven Dove fence: \$13,131. They wanted material costs paid up front. Recommending Perry Fence Co. Fence cap: from Memphis Net & Twine: \$1458. Budgeted: \$20,000.
- **Soccer Fields:** Establish a border around the fields to prevent people from driving on the fields. Dig a ditch and fill it with stone (est. \$5,000). Railroad ties to be placed in stone to create a barrier. Purchase a truckload of ties.
- **Bocce Ball Courts:** Bryan and Jhane established a location. Bryan purchased the materials.

- **Split rail fence** near the pavilion to prevent people from parking in front of it. Installed.
- **Window replacement for Park annex building.** (3) contractors contacted of which (2) responded: Wengert's Home Center \$6230 using MI windows. Second quote did not come through completely, just cost of windows (Marvin): \$6991. Recommending Wengert's Home Center. There is a total of \$25,000 budgeted for all the improvements to this building. Additional cost to make it ADA accessible. Need to establish a driveway from the Park to the House minimizing use of the road because of safety concerns. Separate line items in the general budget.
- **Replacement of Toro Mower** (4000 hours, 18 years old). Demonstrated (2) mowers: Jacobsen HR600 and Toro Groundmaster 4000-D. Recommending the purchase of the Toro at \$67,709. Budgeted \$70,000.
- **VFW grounds:** Bryan and Jhane met with Aaron Moyer, engineer of HRG on the VFW grounds to review topography. Aaron is offering a feasibility study with (4) options. Estimated cost for the study: \$9990.

#### **P/R Directors Report**

- Jhane's Report (attached).
- Wreath Making went well. Would like to have 40 participants if we have help and increase price from \$10 to \$15.
- Christmas Tree Lighting went OK. \$110 donation between the (2) events.
- Breakfast with Santa went well overall with 260 registered. Need larger griddle for pancakes. Start some items earlier so we don't fall behind. Consider (2) seatings so people sign up for 8A-9A OR 9A -10A to spread out the amount of people served.

#### **Old Business:**

- Can Jhane use Monies from other sources to offset overage of supplies budget?
  - Discuss at next meeting.

#### **New Business:**

- Indoor Yard Sale (2/1/20) 8 A – 12N. Clean up needed. Dave will be there.
- Family ValenTIME Night (2/7/20) 6:30P – 8P. Help with set up, during, and clean-up of event.
- Review List of 2020 goals prior to next Board meeting.
- Summer Programming – more to come.

#### **Meeting Adjourned at 8:29 P.M.**

- Kirby Reichert made motion, 2<sup>nd</sup> by Dave Hamaty. Motion approved by all present: 7-0.

#### **Next Park and Rec Board Meeting :**

February 3, 2020 7 P.M.

(LR)