

# **EAST HANOVER PARKS AND RECREATION**

## **MEETING MINUTES – January 6, 2021**

### **Board Members Present (on ZOOM):**

Laurie Reichert, Dave Hamaty, Karen Henry, Kirby Reichert, Yvonne Sharrow

### **Board Members Absent:**

Zach Jackson

### **Park and Rec Director:**

Jhane Kunkel

**Meeting called to order at 7:02 PM**

### **Reorganization:**

- Nomination for **President:**
  - Laurie nominated Karen Henry for President. No additional nominees.
  - Laurie made a motion to approve, Dave seconded, all approved: 5-0.
- Nomination for **Vice-President:**
  - Dave nominated Yvonne Sharrow for Vice President. No additional nominees.
  - Dave made a motion to approve. Laurie seconded, all approved: 5-0.
- Nomination for **Secretary:**
  - Yvonne nominated Laurie Reichert. No additional nominees.
  - Yvonne made a motion to approve. Dave seconded. All approved: 5-0.

Motion made by Laurie Reichert to approve minutes from December, 2020 board meeting. 2<sup>nd</sup> by Dave Hamaty. Approved by all present: 5-0.

Review detailed Receipts and Expenditures Report thru December, 2020.

### **P/R Directors Report – Jhane's Park Project Report (attached):**

1. **VFW Property Nature Trails:** Almost done. Delayed by weather.
2. **Youth Sports Complex projects to be started by spring, 2021:**
  - a. Running water from well to storage shed (near ball field).
  - b. Installation of swing set.
  - c. Soccer benches layout for better placement.
  - d. Fencing depends on acquisition of materials.
  - e. Pavilion: in the process of obtaining permit. Materials on site.
3. **Website:** New vendor. New landing page. Other improvements underway.
4. **Rotted steps on Nature Trail:** Public Works to replace them over the winter.
5. **Stone Trail Additions:** rerouted trails. Working on securing permit for additional expansion.
6. **Nature Park Update (VFW grounds):**
  - a. Improvements approved by BOS for 2021 Budget.

- b. Stoner Graphix will design the sign according to ordinances. No permit needed.
- c. Develop a Master Plan for the Park.
- d. Manada Conservancy inquired about a partnership to construct their greenhouses for native plants on the VFW property. Lee will draft an agreement with the Conservancy. Permit is also needed.
- e. DCNR will look favorably on Manada Conservancy partnership when considering grants to accomplish our goals for this park.

**7. Items Jhane and Lee (solicitor) to do:**

- a. New contract with EH Baseball & Softball Assoc.
- b. Short term rental agreement for ball fields.
- c. Rental agreements for pavilions (both parks).

**8. Postcard:** Designing a postcard to be mailed to residents to register for digital communications with the Township for P & R events. Paid for with 2020 budget.

**9. Summer Camp:** Moving forward with plans to hold it this year. Yvonne considering the Director roll. Olivia Sharrow for Asst. Director?

**10. Permits needed for:**

- a. Main Community Park improvements.
- b. New pavilion at Youth Sports Complex.
- c. Greenhouse installation at VFW Nature Park.

**11. Grants:**


- a. Jhane trying to get the Trails & Greenways Plan adopted.
- b. Manade Conservancy has a grant writer that can assist with writing.
- c. HRG has a grant writer that can assist.
- d. DCNR will assist as well (Lori). Application period is open. Need by 4/14/21?

**Events:**

• **Christmas Wonderland Event (12/5) 2-4P:**

- i. Good feedback on the Event.
- ii. Carriage rides need to be longer -5 minutes?
- iii. Pony Rides received well.

**2021 Goals with tentative completion dates:**

- Open some VFW grounds nature trails by 6-1-21. Complete by 9-30-21.
  - Starting Wednesday (12/9/20)
- Install a Park Sign at VFW entrance that matches the Main Park sign. Use blue metal roof for both entrance signs, including existing sign at Main Park by 6-1-21.
- Finish trail extension in the Main Park by 6-1-21.
-  Improve trails (Main Park) in some spots they don't wash out or redesign in those problem areas by 6-1-21.
- e. Resolving this year

- Repair/renovate pavilion at VFW grounds so rentals are a possibility by 6-1-21.
  - Potentially late spring
- Build new pavilion at the Main Park near ball fields if approved 2020 for purchase.

### **2022 Goals:**

- Connect northern and southern sides of park with a bridge.
- Replace small stage at Main Park. (most likely grant depend.)
- Replace playground equipment. (most likely grant depend.)

### **3-5 Year Goals:**

- Master Plan developed for VFW property
- Dog Park.
- Connect the Main Park with the VFW Grounds (Nature Park) in a safe manner. Painting crosswalk on Old Jonestown Rd., etc. (needs twp. ordinance for crosswalk starts with lee, requires traffic study in house)

### **Meeting Adjourned at 8:39 P.M.**

Karen Henry made motion, 2<sup>nd</sup> by Yvonne Sharrow. Motion approved by all present: 5-0.

### **Upcoming Park and Rec Board Meetings:**

February 1, 2021      7 P.M.

(LR)