

**EAST HANOVER TOWNSHIP
MUNICIPAL AUTHORITY
DAUPHIN COUNTY
8848 JONESTOWN RD., GRANTVILLE, PA 17028
717-469-9322 717-469-9323 (Fax)**

**Rick Hoover, Chairman,
Mike Webb, David Craig, and Alphonse Lepore**

**Tuesday July 13th, 2021
6:00 PM**

The meeting is being audio taped. Please note the Public Comment Guidelines of Decorum require all individuals wishing to make public comment under regulations will need to provide their full name and address for the record.

- I. Roll Call of Members

- II. Public Input

- III. Approval of the Minutes – June 8th, 2021 - Regular Meeting

- IV. Secretary's Report and Communication; David Craig

- V. Treasurer's Report; Alphonse Lepore

Treasurer's Report	June 2021	
Receipts Sewer Fund		\$ 17,214.32
Expenditures Sewer Fund		<u>(38,000.86)</u>
Total Funds Available		\$(20,786.54)

Invoices Paid (06/09/21-07/09/21)	\$ 27,598.94
Balance Sheet Transfers	45,386.66
Current Invoices to be paid	<u>4,256.00</u>
	\$ 77,241.60

"Motion to ratify the bills paid, approve payment of the bills submitted, and accept the treasurer's report subject to audit."

- VI. Plant Operator's Report – Curt Cassel
- VII. Committee Report – Andy Stein
- VIII. Engineer's Report – GHD, Melissa Smith
- IX. Special Engineer's Report
- X. Solicitor's Report – Lee Stinnett
 - a. Update on Sewer Agreement; I-81 Rest Stops
- XI. Manager's Report – Paul Cornell
 - a. Enhanced OLDs program
- XII. Public Works Director-Bryan Ziegler
- XIII. Unfinished Business
- XIV. New Business
- XV. Executive Session, mid-year review
- XVI. Adjournment

FUTURE EVENTS

July 20th	Board of Supervisors	7pm
July 27th	Planning Commission	7pm
August 2nd	Park and Recreation	7pm
August 3rd	Board of Supervisors	7pm
August 10th	Municipal Authority	6pm
August 17th	Board of Supervisors	7pm
August 24th	Planning Commission	7pm

**MUNICIPAL AUTHORITY
EAST HANOVER TOWNSHIP
8848 Jonestown Road, Grantville, PA 17028**

Minutes

July 13, 2021

The Regular Meeting for the East Hanover Township Municipal Authority was held on Tuesday, July 13, 2021, at 6:00 p.m., at the East Hanover Township Municipal Building, 8848 Jonestown Road, Grantville, PA. Chairman Rick Hoover called the meeting to order with a roll call of members. Members present: Rick Hoover, Mike Webb, Alphonse Lepore. David Craig was absent. Also, in attendance were: Lee Stinnett, of Salzmans Hughes, Solicitor; Melissa Tomich Smith, of GHD, Engineer; Andy Stein, Consultant, Stein Consulting; Paul Cornell, Township Manager; Jackie Wilbern, Assistant Township Manager, Smittie Brown, Liaison to the Board of Supervisors, Bryan Ziegler, Public Works, and Frances Peck, Recording Secretary.

The meeting was audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes.

Public Input: No input.

Approval of the Minutes: Approval of the minutes of June 8, 2021. Alphonse Lepore made a motion, seconded by Mike Webb, to approve the minutes of the June 8, 2021, regular meeting as presented. The motion unanimously carried with a 3-0 vote.

Secretary's Report and Communications: There was no report at this time.

Treasurer's Report: Alphonse Lepore presented the Treasurer's Report for June 21 for the Board. Mike Webb made a motion, seconded by Chairman Rick Hoover, to ratify the bills paid, approve payments of the bills submitted, balance, balance sheet transfers, in acceptance of the Treasurer's Report for June 2021, as presented, subject to audit. The motion unanimously carried with a 3-0 vote.

Treasurer's Report June 2021	
Receipts Sewer Fund	\$ 17,214.32
Expenditures Sewer Fund	<u>\$(38,000.86)</u>
Total Funds Available	\$ (20,786.54)
Invoices Paid (06/09/21-07/09/21)	\$ 27,598.94
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Current invoices to be paid	<u>\$ 4,256.00</u>
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Plant Operator's Report: Chairman Rick Hoover presented the report on the current status of Operations and Maintenance at the Wastewater Treatment Plant for June 7 to July 2, 2021.

Committee Report: Andy Stein discussed with the Board that under the portion of the CARES Act that affects municipalities, stormwater and sewer treatment and other items are eligible uses of funds. One of the things discussed is in the past the Authority had pushed aside the upgrading the system at the plant. This is an opportunity to look into doing the upgrade with no cost to the Authority. The Township has about \$653,000 that could be spent and wanted to bring this to the Board's attention. Melissa Smith will check on the prices that Curt Cassel will need for the upgrade. Chairman Hoover asked if she would request that Howard Butler have the figures by next Tuesday, by the Supervisors meeting. Andy Stein suggested the wish lists for the funds should be for the items that the Board wasn't going to do.

Engineer's Report - GHD: Chairman Hoover announced that this afternoon Alphonse Lepore, Paul Cornell and he met with Melissa Smith and Kevin Shannon, of GHD, for the purpose of meeting Judy Musselman, who will take over Kevin Shannon's role as Project Director.

Melissa Smith presented her summary of the activities from June 3 through July 8, 2021.

Task Order #1 - Annual Retainer: The current invoice and total amount invoiced to date, and the budgeted amount was provided for the Board.

Task Order #11 - General Engineering Services:

The Township Manager asked for assistance with items that could be addressed under the Federal CARES act funding. Howard Butler is looking into what it would take to replace the outdated touch screen at the plant.

Developers:

Miscellaneous Development: The current invoice and total amount invoiced to date was presented to the Board.

FJFG LLC (Fabio's Property): Construction is almost complete and the pump is tied into the public sewer system. GHD has performed periodic inspection. Testing has been done as the separate service lines were installed, everything has passed to date. The

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grinder pump has been installed and tested, it is working properly. The grease interceptor and sampling manhole were also installed. Minimal testing remains. A few field changes were needed and will be shown on the record drawings.

Hanover Logistics Warehouses: The developer received DEP's approval of the warehouses proposed sewer flows of 3,900 gpd on July 7, 2021.

Chesapeake Estates: GHD, the Township Manager and the Assistant Manager met with representatives of Chesapeake Estates and Hanover Logistics on June 18, to further discuss the ownership of the shared sanitary sewer main after GHD updated both parties of the Authority's position to keep the shared sanitary sewer main after GHD updated both parties of the Authority's position to keep the shared line private. Both parties were going to have further discussions and get back to GHD and the Township with their plan. No additional correspondence has been provided on this matter.

GHD reviewed the planning module mailer and provided a few comments once those comments are addressed, the matter can be signed by the Township Manager and returned to the developer's engineer for submission to DEP.

Manada Oaks Sewer Extension:

GHD was asked to update the construction costs provided in March 2019. Construction costs were updated using the ENR Index. $\text{Cost A/Cost B} = \text{ENR Index A/ENR Index B}$ was provided to the Board.

Special Engineer's Report - Glace Engineering:

Max Stoner, of Glace Engineering, discussed the July Draft Special Study Report submitted to the Board for review and reference. After the presentation, Chairman Hoover asked about the Introduction Background Section of the report, on the first page of the July 2021 Draft, he started off using costs prepared by GHD, and asked if he would get together with Melissa Smith to make sure he is consistent in what number that he is including in the report and what Melissa is including in her Engineer's Report. Chairman Hoover discussed the options that were included, some of them were rejected in 2010 before the 537 Plan was accepted in 2011. It would be helpful for someone in the Township to review this document to be able to acknowledge this was the cost with ENR, This is the cost projected at today's value and what those costs are. This way it would be easy to look at the summary to acknowledge this was rejected because of prices and getting down to the final conclusion recommending the OLDS Program.

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Lee Stinnett and Andy Stein and Paul Cornell discussed this issue regarding DEP. Chairman Hoover asked Max Stoner what was the reasonable time frame to update his report. Max stated August. Chairman Hoover stated he would like to have this get through the public comment this calendar year.

Solicitor's Report :

a) **Update on Sewer Agreement I-81 Rest Stops:** Lee Stinnett reported he had provided to PennDOT the marked up location in where the Township wanted ownership to stop and start. He followed up this week to see if they'd had an opportunity to review it with staff, but hasn't heard back yet. Assuming they agree with that, they would be buttoning up the agreement.

Manager's Report:

a) **Enhanced OLDS Program.** Paul Cornell discussed the Enhanced OLDS Program, and with regard to that he had sent the Board a power point that was used in a previous municipality where they had a program that went for a quite a few years. He discussed the memo, dated July 9, 2021, and stated the Board could review this.

b) **Stormwater Sewer Fees:** Paul Cornell discussed the Stormwater Sewer Fees that may be coming to the Authority. Jackie Wilbern informed the Board of information she had on the subject. It will be on the Supervisor's agenda at the next meeting. Discussion was held on the billing of the fees.

Public Works - Director Bryan Ziegler:

Bryan Ziegler asked Lee Stinnett about the Rest Area Agreement whether it was several weeks out, several months? He stated there is an issue out there, and how should he approach this, because in order to get access it can do a lot of damage to the trees, and how should he approach this, if there is an issue? Lee Stinnett stated he thinks it will be an issue if they are told it is their problem.

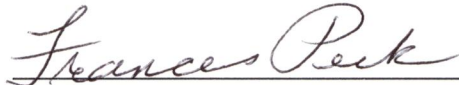
Bryan reported he met with Advanced Rehabilitation Technology concerning the manholes, and two products they presented was one, according to the Township Specs they did not recommend. They actually went to a new product and had samples, one with a ten year and one a two-year guarantee. They would like to go with the foam. By the end of the week he should have books and specs and he will relay that to the Board. Melissa Smith stated she will give Bryan a call with additional contacts to get other quotes.

Unfinished Business: There was no unfinished business at this time.

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New Business: There was no new business at this time.

Adjournment: Alphonse Lepore made a motion, seconded by Mike Webb to adjourn the meeting. The motion unanimously carried with a 3-0 vote. The meeting adjourned at 7:26 p.m.



Frances Peck, Recording Secretary