

**EAST HANOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES
January 18, 2022**

CALL TO ORDER

Chairman Leese called the January 18, 2022, Regular Meeting of the Board of Supervisors to order at 7:17 pm in the meeting room of the Township, 8848 Jonestown Road, Grantville, PA followed by the Pledge of Allegiance. An Executive Session was held tonight beginning at 5:30 pm on personnel issues to interview for Township Manager position.

Chairman Leese stated that the meetings are audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes. The Public Guidelines of Decorum require all individuals wishing to make public comments to do so at the microphone and state their name and address.

IN ATTENDANCE:

SUPERVISORS:

Chad Leese, Chairman
Rebecca Oller, Vice-Chairman
Kyler Shea
Tina Hastie

ALSO PRESENT:

Jackie Wilbern, Acting Township Manager
Ally Spielman, Park & Rec Director
Lee Stinnett, Township Solicitor-Salzmans & Hughes
Aaron Moyer, Township Engineer-HRG
Bryan Ziegler, Public Works Director
Sharon Umberger, Recording Secretary

PSP REPORT-LIEUTENANT BRIAN WOLFE

Troop H Station commander, Lieutenant Brian Wolfe, introduced himself and gave a brief description of his 17 years with the Troop. He reported statistics for Troop H area for last 30 days as follows: 1,600 calls of service; 100 criminal offenses; 40 DUI arrests; 500 traffic citations; 500 warnings; 125 crashes. In future, board is looking for East Hanover Township statistics. Lieutenant Wolfe stated that PSP is setting up dashboard for State of Pennsylvania to provide statistics and will be able to narrow down to Township level.

APPROVAL OF MEETING MINUTES:

Mrs. Oller and Mrs. Hastie asked for three additions to the Minutes of January 3, 2022. (Add Tax Collector to swearing in and two situations where Mr. Hastie was mistyped instead of Mrs. Hastie).

Mrs. Oller made a motion to **approve the Board of Supervisors meeting minutes from January 3, 2022 with corrections as stated**. Mrs. Hastie seconded. **Motion carried 4-0.**

APPROVAL OF MEETING MINUTES FROM Act 537 SPECIAL STUDY HEARING

Mrs. Oller made one correction to remove "Assistant" from the title used for Mr. Cornell on page 6. Mrs. Oller made a motion to **approve the Board of Supervisors meeting minutes from December 14, 2021 with the correction**. Mrs. Hastie seconded the motion. **Motion carried 4-0.**

TREASURER'S REPORT

Mrs. Umberger presented invoices for payment consideration. Mrs. Oller questioned attorney fees paid referencing Hanover Logistics. Solicitor Stinnett stated that this fee is a reimbursable item from the Developer. Mrs. Oller made a **motion to bill Township Solicitor invoices to Developers as of January 3, 2022**. Mr. Shea seconded. **Motion carried 4-0.**

All Funds Balance 11/30/21	\$7,519,250.49		
	Dec Revenue	Dec Expenses	Net Increase/(Decrease)
General Fund	\$ 371,299.41	\$ 339,404.69	\$31,894.72
Fire Fund	\$ 377.48	\$ 4,478.33	(\$ 3,100.85)
Street Light Fund	\$ 42.86	\$ 638.66	(\$ 595.80)
Liquid Fuels Fund	\$ 6,275.31	\$ 13,029.52	(\$ 6,754.21)
Total	\$ 378,995.06	\$ 357,551.20	\$21,443.86
Liability		Increase/(Decrease)	(\$5,293.77)
All Funds Balance 12/31/21			\$7,535,440.58

	Invoices due and paid 01/04/22-01/13/22	01/13/22 Invoices for Consideration on 01/18/22	Checks Written against Balance Sheet Accounts or Transfers 01/04/22-01/18/22
General Fund	\$ 0	\$ 135,809.49	\$ 36,787.95
Fire Fund	\$ 0	\$ 4,411.00	\$ 0
Street Light Fund	\$ 0	\$ 645.47	\$ 0
Liquid Fuels Fund	\$ 0	\$ 8,303.28	\$ 0
Total	\$ 0	\$ 149,169.24	\$ 36,787.95
Total Checks Written	01/04/22-01/18/22		\$ 185,957.19

Mrs. Hastie made a **motion to pay bills as presented thru January 18, 2022**. Mrs. Oller seconded. **Motion carried 4-0.**

Mrs. Hastie made a **motion to approve transaction to transfer \$200,000 from PLGIT General Fund Account to Jonestown Bank General Fund Account**. Mrs. Oller seconded. **Motion carried 4-0.**

CORRESPONDENCE-Available for review

REPORTS:

Public Work Director: Bryan Ziegler provided written report and noted some projects: park waste cans were rebuilt, inspecting manholes in collection system, scheduled training & tests for pesticide licenses, received stone for oil & chip for 2022 season, getting proposals for re-keying building. Mrs. Oller asked what activities were done this weekend and on the holiday. Mrs. Oller appreciated staff coming out on a Sunday and a holiday. Mr. Ziegler shared the times his crew went out before/after the snow event. Supervisors thanked Public Works for their efforts.

Municipal Authority-Jackie Wilbern stated there is an agenda item coming up later in the meeting.

Manager's Report: Jackie Wilbern has received Fire Study from Scott Ryno and will schedule time with Andy Stein to go over report. Final report to be sent to Board and Fire Company. A representative from Fort Indiantown Gap will start attending meetings to replace David Weisnicht. LowV, the security vendor, is waiting for parts to finish the security project. Chairman Leese wants board to have the fire study findings prior to the February 1st meeting and hopefully Scott Ryno can attend February 15th BOS meeting.

Codes and Zoning Report: Jackie Wilbern provided written report. Thursday, January 20th is the reorganization meeting for the Zoning Hearing Board. Planning Commission in 2021 reviewed and recommended nine subdivision/land development plans and she provided a list of all the items reviewed. This information will be placed in the Township Newsletter.

Solicitor's Report: Solicitor Lee Stinnett had no stand-alone report.

Emergency Management: Ron Johnson provided written report and was asked to share highlights. Update that FEMA has received the Dauphin County Hazard Mitigation Plan resolution. Ron provided articles for Spring Newsletter on CPR awareness. Ally Spielman will add information about CPR awareness to newsletter and website. Mr. Laverdiere 9288 Mountain Road-Troop 262-shared that the Scouts will be providing CPR course in the Spring which we be open to anyone. Mrs. Hastie suggested that LDSD be contacted to see if there is any interest in CPR training over the summer months. Mrs. Oller asked Mr. Shea to take the lead on contacting LDSD. Mr. Shea also speaks with Larry McCarter who has been encouraging CPR awareness.

Parks and Recreation: Ally Spielman provided written report and touched on the month's events: all three of the Park & Rec Grants the Township applied for were awarded to the Township; trash cans in park look wonderful; Park & Rec Board met with the baseball/softball association; Feb 5th Yard Sale Event is sold out-bring any baseball/softball equipment to the Yard Sale if no longer have use for it; Feb 11th Valentine's event. Mrs. Oller had positive comments that 351 residents have attended Park & Rec Events since August.

Municipal Engineer's Report: Aaron Moyer provided written report and introduced himself to the new board and detailed the MS4 project that HRG is in the design process. SALDO adopted last month. Between DCNR/CFA the three grants awarded to the Township equals \$566,400 with a required match of \$70,200. No other fees at this point, except for the previously approved fees of \$8,000 for administration the grants. Design kicked off for the PennDot Program-Green Light Go-this project at Routes 22/743 will repair poles and give remote access to PennDot internal system to control traffic congestion.

Grantville Volunteer Fire Company: Dhyey Patel, GVFC president, provided a report just prior to the meeting tonight. Mrs. Oller requested before meeting day. Jackie asked that reports be to her by the Thursday prior to a meeting. In his email, included December 2021 Company Meeting Minutes and December 2021 Fireman's Relief Meeting Minutes, and the 2022 Budget. Township residents will be getting information soon for the Fund Drive. There is an upcoming fundraising event at Hoss's in Hummelstown, February 6th from 11am-4pm. Supervisors encouraged Mr. Patel to shadow and learn from Mr. Isett's years of experience with fundraising and the fire company administration.

UNFINISHED BUSINESS:

Request from Municipal Authority to use Township ARPA funds

Mrs. Oller made a motion to table any action on the \$61,231 request from the Municipal Authority and wait until DEP determination received in relation to the 537 Plan. Mrs. Hastie seconded. Motion carried 4-0.

Township Directory Quotes

Jackie Wilbern presented that Candy Huyck received quotes for the Directory from two vendors, Graphtech and Triangle Press. Triangle Press was the lower of the two quotes. A cost savings of \$971.08. Mrs. Oller thanked Wayne Isett for recommending Triangle Press.

Mrs. Oller made a **motion for Candy to proceed with the production of the Township Directory with Triangle Press with funds coming from the 400.38 account for printing/advertising.** Mr. Leese seconded. **Motion carried 4-0.**

Newsletter Discussion

Ally Spielman presented four more quotes from Graphtech on additional pages for the newsletter as requested by Mrs. Oller. **Board consensus that the Newsletter informs the residents and should not be restricted to twelve pages if there is more content and it is Ally's judgement.**

NEW BUSINESS:

Acceptance of Time Extension for plan review-Indiju Hospitality

Jackie Wilbern recommended acceptance of the time extension granted by the Developer for the Preliminary/Final Land Development Plan for Indiju Hospitality. Mrs. Oller shared that there have been eleven granted time extensions for this 3-acre lot along Laudermilch Road near Sheetz and she was not in favor of the extension. Chairman Leese asked Solicitor Stinnett their options, which were grant Township extension or recommend denial. Solicitor Stinnett stated there are recent developments to solve the issues due to the lack of communication with a third party. Another ninety days may resolve the issues or if not may have a different discussion. A condition was imposed by the ZHB that the developer could not use Faith Road as an entrance and needed to use entrance thru Sheetz parking lot, which is property rights of third party.

Reluctantly, Mrs. Hastie made a **motion to accept the time extension granted by the developer, for the Preliminary/Final Land Development Plan for North Faith Road, Indiju Hospitality expiring April 22, 2022.**

Reluctantly seconded by Mrs. Oller. **Motion carried 4-0.**

EHT Baseball/Softball Association-Request to amend agreement

Alison Spielman brought to the board the EHBSA request to make one change to last year's contract in section 8. Changing the field mowing charge from \$100 per visit to \$600 per season or \$1,200 per year. Mrs. Hastie asked what Township funds has spent to build bathroom. Mr. Ziegler stated \$18,000 was spent to install sand mound large enough to handle public bathrooms. EHSBA would like to be able to set aside \$600/year to assist Township in paying for the future bathroom. Only EHSBA teams play on the fields and register approximately 125 kids per year with fees ranging from \$60-\$125 per kid.

Mrs. Oller made a **motion to approve the 2022 EHSBA contract which is for five years.** Seconded by Mr. Shea. **Motion carried 4-0.**

Stakeholder Advisory Committee-Formation

Jackie Wilbern stated to gain feedback as part of the implementation of the SW fee this committee will be comprised of residents, business owners, Casino representative, and one Supervisor and one MA member. Looking to choose a Township Supervisor for the committee.

Mr. Leese made a **motion to establish the Stakeholder Advisory Committee of thirteen members and for Jackie and Aaron to move forward.** Seconded by Mr. Shea. **Motion carried 4-0.**

Mrs. Hastie volunteered for the SAC and Mr. Leese volunteered as the alternate-no motion needed.

Scott Sharrow-Rate Increase

Bryan Ziegler stated Scott Sharrow was hired for full-time position and was to receive incremental increases when passed CDL test and obtained Pesticide license. Scott has now passed the CDL test.

Mrs. Hastie made a **motion to authorize plan set forth to increase Scott Sharrow \$1.74 per hour beginning January 24, 2022.** Seconded by Mrs. Oller. **Motion carried 4-0.**

Supervisors wanted to tell Scott thank you for his work in Building and Park.

Records Destruction-R-2022-11

Jackie Wilbern presented that in accordance with Act 428, each act of disposition is approved by resolution of the governing body of the municipality.

Mrs. Oller made a **motion to approve Resolution R-2022-11 for destruction of documents.** Seconded by Mr. Shea. **Motion carried 4-0.**

Parks & Recreation Sponsorship Request

Mrs. Oller made a **motion to authorize Park & Rec sending sponsorship/volunteer request letters to local businesses and organizations.** Seconded by Mrs. Hastie. **Motion carried 4-0.**

BUSINESS FROM THE PUBLIC:

Rick Smith-1116 Ridge Road-asked that the Board select a new representative to Lower Dauphin Communities that Care. Requested that the website be updated will the new board composition.

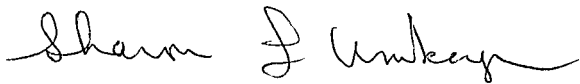
Christ Espenshade-188 Ridge Road-asked why Stakeholder Advisory Committee was created instead of using the Planning Commission. Response was that SAC is a temporary committee that represents all interests in the Township and is a better cross section.

SUPERVISOR COMMENTS:

Chairman Leese provided the board members with a news article from Patriot News regarding changes created by on-line gaming, spending and plans for the future.

ADJOURNMENT

Mrs. Hastie made a **motion to adjourn,** seconded by Mrs. Oller. **Meeting adjourned 9:10 pm.**



Sharon Umberger, Recording Secretary