

**EAST HANOVER TOWNSHIP  
DAUPHIN COUNTY  
8848 JONESTOWN RD., GRANTVILLE, PA 17028**

**MUNICIPAL AUTHORITY**

**Rick Hoover, Chairman, Mike Webb, Vice-Chairman,  
Alphonse Lepore, Jr., David Craig, & Keith Espenshade**

**Nicholas Yingst – Township Manager  
Bryan Ziegler – Public Works Director  
Stephanie Harmon – MS4 & Planning Coordinator  
Curt Cassel – Operator  
Melissa Smith, Engineer – GHD  
Lee Stinnett, Solicitor – Salzman Hughes  
Andy Stein – Stein Consulting Group**

**REGULAR MEETING  
Tuesday, October 10, 2023  
6:00 PM**

- I. Roll call of members
- II. Public input and guests
  - a. Justin George, Esq., Salzman Hughes – Delinquent collections
- III. Approval of September 12, 2023 regular meeting minutes
- IV. Secretary's Report and communications – David Craig
- V. Treasurer's Report – Alphonse Lepore, Jr.

September 1, 2023 – September 30, 2023

Receipts Sewer Fund	\$ 20,724.26
Expenditures Sewer Fund	<u>( 56,544.18)</u>
Total Funds Available	\$ ( 35,819.92)

Invoices Paid (09/13/23-10/03/23)	\$ 47,440.59
Current Invoices to be paid	40,595.19
MA Capital Reserve Acct Transfer	100,000.00
Stormwater Fees Transfer	<u>23,223.11</u>
Total Checks Written	\$ 211,258.89

*"Motion to ratify the bills paid, approve payment of the bills submitted, and accept the treasurer's report subject to audit"*

- VI. Plant Operator's Report – Curt Cassel
- VII. Public Works Report – Bryan Ziegler
- VIII. Engineer's Report – Melissa Tomich Smith
  - a. Task Order 12 – Funck's grinder pump and force main replacement
  - b. Task Order 13 – GIS database modernization and implementation
  - c. Task Order 14 – Collection system O&M manual
  - d. Miscellaneous development
- IX. Solicitor's Report – Lee Stinnett, Salzman Hughes
- X. Committee Report – Andy Stein
  - a. Wastewater treatment system and operations risk assessment
- XI. Manager's Report – Nicholas Yingst
  - a. Backup plant operator services
  - b. Stormwater program updates
  - c. Delinquent collections
- XII. Unfinished Business
  - a. Upcoming vacancy on Municipal Authority
- XIII. New Business
  - a. 2024 draft budgets – Sewer Fund and Stormwater Fund
  - b. Revisiting purchasing threshold for staff
- XIV. Adjournment

**FUTURE MEETINGS**

<b>October 11</b>	<b>Budget Preparation Workshop*</b>	<b>6:00 pm</b>
<b>October 16</b>	<b>Zoning Hearing Board - CANCELLED</b>	
<b>October 17</b>	<b>Board of Supervisors</b>	<b>7:00 pm</b>
<b>October 24</b>	<b>Planning Commission - CANCELLED</b>	
<b>November 8 (Wednesday)</b>	<b>Board of Supervisors</b>	<b>7:00 pm</b>
<b>November 13</b>	<b>Park &amp; Recreation</b>	<b>7:00 pm</b>
<b>November 14</b>	<b>Municipal Authority</b>	<b>6:00 pm</b>

**\* = Meets at the Public Works Building at 9375A Jonestown Rd., Grantville**