

East Hanover Township, Dauphin County

2024 Plan Submission Deadlines

PLANNING COMMISSION (PC)

Initial Submission Due Date	Revision Due Date	Meeting Date
1/2	1/9	1/23
2/6	2/13	2/27
3/5	3/12	3/26
4/9	4/16	4/30 (5 th Tuesday)
5/7	5/14	5/28
6/4	6/11	6/25
7/2	7/9	7/23
8/6	8/13	8/27
9/3	9/10	9/24
10/1	10/8	10/22
11/5	11/12	11/26
11/27	12/4	12/18 (3 rd Wednesday)

Deadline is 12:00 Noon on the due date

(21 days prior to the meeting date for initial submissions and 14 days prior to the meeting for revisions).

Late/incomplete submittals are not accepted.

Pre-Application meetings are encouraged.

Submission Requirements:

- 20 sets of all required plans in 24" x 36" format and supplemental material
- 2 copies of all reports
- Digital copy in PDF format
- Digital copy in DWG format
- Applicable fees and escrow

BOARD OF SUPERVISORS (BOS)

Meeting Date
1/16
2/20
3/19
4/16
5/21
6/18
7/16
8/20
9/17
10/15
11/19
12/17

Plans appearing before the BOS will be the same set of plans that received a recommendation by the Planning Commission.

- Upon approval of the BOS, the applicant is required to submit 6 sets of signed/sealed/notarized plans.
- The Township will obtain PC/BOS signatures & return to the applicant for recording.
- The applicant is responsible for DCPC signatures, tax assessments stamping, recording & the fees associated with such.
*ALL developer agreements, improvement guarantees, P&R fee in lieu funds, O&M agreements, engineer review fees, and other conditions of plan approval must be completed before plans are released for recording.
- 3 sets of plans and the recording receipt shall be returned to the Township.