

**EAST HANOVER TOWNSHIP
DAUPHIN COUNTY, PENNSYLVANIA**

RESOLUTION 2024- 6

A RESOLUTION OF THE TOWNSHIP OF EAST HANOVER, DAUPHIN COUNTY, COMMONWEALTH OF PENNSYLVANIA, ESTABLISHING FEES AND ESCROW AMOUNTS FOR SUBMISSION AND REVIEW OF SKETCH PLANS, CONCEPT PLANS, PROJECT PLANS, STORMWATER PLANS, AND PRELIMINARY/FINAL SUBDIVISION AND LAND DEVELOPMENT PLANS

WHEREAS, the Pennsylvania Municipalities Planning Code, 53 P.S. § 10503, authorizes the Board of Supervisors of East Hanover Township (the “Township”) to charge review fees including “reasonable and necessary charges by the municipality’s professional consultants for review”; and

WHEREAS, the Township incurs costs from the Township Engineer, Township Solicitor, and other professional consultants retained by the Township, performing technical review of sketch plans, concept plans, project plans, stormwater plans, preliminary/final subdivision and land development plans, and other related documents, as well as costs for recording same; and

WHEREAS, the Board of Supervisors is authorized to adopt fees that are reasonable and necessary charges to be paid by applicants to reimburse the Township for expenses incurred in processing applications and reviewing sketch plans, concept plans, project plans, stormwater plans, and preliminary/final subdivision and land development plans; and

WHEREAS, the Board of Supervisors desires to establish certain fees and escrow (the “Escrow”) amounts for such inspections, reviews, and services.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of East Hanover Township, Dauphin County, Pennsylvania as follows:

1. Escrow

Application/Review

Escrow

Sketch Plan/Concept Plan/Project Plan: An informal plan, not necessarily to exact scale, indicating salient existing features of a tract and its surroundings, with the general layout of a proposal for consideration of a plan. Review meetings extending beyond one (1) hour will be billed to the applicant at the prevailing hourly rates for consultants under the Township’s Fee Resolution in effect at the time of submission. \$1,000

Stormwater Plan: A plan indicating how stormwater runoff will be managed in accordance with the Township’s stormwater management ordinance and other applicable statutes and regulations. Where such a project requires a preliminary/final subdivision and land development plan, the Escrow amount shall be that required for a preliminary/final subdivision and land development plan. \$2,000

Preliminary/Final Subdivision and Land Development Plan: A complete \$3,000 and exact subdivision and/or land development plan prepared for official recording as required by statute to define property rights, proposed streets, and other public improvements.

2. If the Township determines that such costs for review are likely to exceed the Escrow, the applicant may be required to pay into the Escrow account, in advance, an amount over and above the stated Escrow estimated to be sufficient to cover the expected costs. No review meeting(s) shall be held or sketch plans, concept plans, project plans, stormwater plans, or preliminary/final subdivision and land development plans reviewed prior to the required Escrow having been deposited with the Township.
3. The establishment of an Escrow account shall not prevent the Township from directly invoicing an applicant for reimbursement of costs.
4. If funds in the Escrow account are depleted to fifty percent (50%) or less of the original balance, the applicant shall make an additional Escrow deposit sufficient to cover any deficit and to reestablish the Escrow account to its original balance or such greater amount as is determined by the Township to be reasonably necessary in order to cover anticipated remaining or future expenses. No further action shall be taken to review a sketch plan, concept plan, project plan, stormwater plan, or preliminary/final subdivision and land development plan or application until the Escrow account has been reestablished to such appropriate level.
5. Any excess funds remaining in the Escrow account after an application has been withdrawn or recorded will be refunded to the applicant. If the balance of the expenses for the application for any reason exceeds the amount remaining in the Escrow account, then the Township shall send the applicant a statement for such additional costs. The Township may take legal action to collect any and all unpaid costs.
6. This Resolution shall be effective immediately upon adoption and will remain in effect until amended by a resolution of the Board of Supervisors.

DULY RESOLVED AND ADOPTED by the Board of Supervisors of East Hanover Township, Dauphin County, this 2nd day of January, 2024.

ATTEST:

**EAST HANOVER TOWNSHIP
DAUPHIN COUNTY, PENNSYLVANIA**

Sharon L. Umberger, Secretary

By: Chad D. Leese, Chairperson
Board of Supervisors

(SEAL)

