

**EAST HANOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES
January 2, 2018**

CALL TO ORDER:

Temporary Chairman Yingling called the January 2, 2018, Regular Reorganization Meeting, of the East Hanover Board of Supervisors. to order at 7:00 p.m. in the meeting room of the East Hanover Township Municipal Building, 8848 Jonestown Road, Grantville, PA followed by the Pledge of Allegiance.

The meetings are audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes. The Public Guidelines of Decorum require all individuals wishing to make public comments to do so at the microphone and state their name and address.

IN ATTENDANCE:

SUPERVISORS:

Mike Yingling, Chairman
George Rish, Vice-Chairman
Robert Hess
Chad Leese

ALSO PRESENT:

Paul Cornell, Township Manager
Jackie Wilbern, Assistant Township Manager
Lee Stinnett, Township Solicitor-Salzman & Hughes,
Bryan Ziegler, Public Works Director
Frances Peck, Recording Secretary

Rich Smith was absent.

APPOINTMENTS AND COMPENSATION:

- Chairman: Temporary Chairman Yingling asked for a motion to appoint a Chairman to the Board of Supervisors: **Robert Hess made a motion to appoint Mike Yingling as Chairman to the Board of Supervisors. George Rish seconded the motion and the motion carried with Supervisor Leese voting no.**
- Vice-Chairman: Chairman Yingling asked for a motion to appoint a Vice-Chairman to the Board of Supervisors: **Robert Hess made a motion to appoint George Rish as Vice-Chairman to the Board of Supervisors. Mike Yingling seconded the motion and the motion carried.**
- Deputy Secretary/Treasurer: Chairman Yingling asked for a motion to nominate a Deputy Secretary/Treasurer: **Robert Hess made a motion to appoint Paul Cornell as the Deputy Secretary/Treasurer. George Rish seconded the motion and the motion carried.**
- Establishment of Treasurer's Bond - \$4,500,000: Chairman Yingling asked for a motion to establish the Treasurer's Bond in the amount of \$4,500,000. **George Rish made a motion to establish the Treasurer's Bond, in the amount of \$4,500,000. Robert Hess seconded the motion and the motion carried.**
- Establishment of Township Manager's Bond - \$4,500,000: Chairman Yingling asked

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- for a motion for the establishment of the Township Manager's Bond in the amount of \$4,500,000: **George Rish made a motion to establish the Township Manager's Bond in the amount of \$4,500,000. Robert Hess seconded the motion and the motion carried.**
- Establishment of Assistant Manager's Bond \$100,000: Chairman Yingling asked for a motion for the establishment of the Assistant Manager's Bond in the amount of \$100,000: **George Rish made a motion to establish the Assistant Manager's Bond in the amount of \$100,000. Robert Hess seconded the motion and the motion carried.**
 - Establishment of Township Administrative Assistant Bond - \$100,000: Chairman Yingling asked for a motion to establish the Township Administrative Assistant Bond in the amount of \$100,000: **George Rish made a motion to establish the Township Administrative Assistant Bond in the amount of \$100,000. Robert Hess seconded the motion and the motion carried.**
 - Establishment of Township Park and Recreation Director Bond - \$100,000: Chairman Yingling asked for a motion to establish the Township Park and Recreation Director Bond in the amount of \$100,000: **George Rish made a motion to establish the Township Park and Recreation Director Bond in the amount of \$100,000. Robert Hess seconded the motion and the motion carried.**
 - Solicitor - Salzmann Hughes LP - per fee schedule: Chairman Yingling asked for a motion to appoint Salzmann Hughes LP as the Township Solicitor, as per the fee schedule: **George Rish made a motion to appoint Salzmann Hughes LP as Township Solicitor as per the fee schedule. Robert Hess seconded the motion and the motion carried.**
 - Solicitor to Zoning Hearing Board - Caldwell & Kearns: Chairman Yingling asked for a motion to appoint Caldwell and Kearns as Solicitor to the Zoning Hearing Board: **George Rish made a motion to appoint Caldwell and Kearns as Solicitor to the Zoning Hearing Board. Robert Hess seconded the motion and the motion carried.**
 - Engineering Firm - LTL Consultants - per fee scheduled as approved: Chairman Yingling asked for a motion to appoint the Engineering Firm of LTL Consultants as the Township Engineer as per the fee schedule: **George Rish made a motion to appoint LTL Consults as the Township Engineer as per the fee schedule as approved. Robert Hess seconded the motion and the motion carried.**

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- UCC Building Inspector - Light-Heigel: Chairman Yingling asked for a motion to appoint Light-Heigel as the UCC Building Inspector: **George Rish made a motion to appoint Light-Heigel as the UCC Building Inspector. Robert Hess seconded the motion and the motion carried.**
- Sewage Enforcement Officer - Spencer SEO Services: Chairman Yingling asked for a motion to appoint Spencer SEO Services as the Sewage Enforcement Officer: **George Rish made a motion to appoint Spencer SEO Services as the Sewage Enforcement Officer. Robert Hess seconded the motion and the motion carried.**
- Vacancy Board Chairman - Aaron Moyer: Chairman Yingling asked for a motion to appoint Aaron Moyer as the Vacancy Board Chairman. **George Rish made a motion to appoint Aaron Moyer as the Vacancy Board Chairman. Robert Hess seconded the motion and the motion carried.**
- Voting Delegate to PSATS Educational Conference - Rick Smith: Alternate Delegate to the PSATS Education Conference - Paul Cornell: Chairman Yingling asked for a motion to appoint Rick Smith as the Delegate, and Paul Cornell as Alternate Delegate to the PSATS Education Conference: **George Rish made a motion to appoint Rick Smith, as Voting Delegate and Paul Cornell as the Alternate Delegate to the PSATS Education Conference. Robert Hess seconded the motion and the motion carried.**
- Boards, Commissions and Councils:
 - Resolution 2018-01 - Special Fire Police: Chairman Yingling asked for a motion to approve Resolution 2018-01, appointing a Special Fire Police: **George Rish made a motion to approve Resolution 2018-01, appointing a Special Fire Police. Robert Hess seconded the motion and the motion carried.**
 - Resolution 2018-02 - Zoning Hearing Board, appointment of Shirley Allison, term ending December 31, 2020: Chairman Yingling asked for a motion to approve Resolution 2018-02, appointing Shirley Allison to the Zoning Hearing Board with the term ending 12/31/2020: **George Rish made a motion to appoint Shirley Allison to the Zoning Hearing Board with her term ending 12/31/2020. Robert Hess seconded the motion and the motion carried.**
 - Resolution 2018-03 - Planning Commission: Reappointment of Chad Leese and Appointment of Aaron Moyer: Chairman Yingling asked for a motion to adopt Resolution 2018-03, and reappoint Chad Leese to the Planning Commission for a four-year term, and appoint Aaron Moyer to a four-year term: **Robert Hess made a motion to adopt Resolution 2018-03 for the reappointment Chad Leese**

and appoint Aaron Moyer, to serve four-year terms on the Planning Commission. George Rish seconded the motion and the motion carried.

- Resolution 2018-04 - East Hanover Township Municipal Authority: Alphonse Lapore - 12/31/2022: Chairman Yingling asked for a motion to adopt Resolution 2018-04, for the reappointment Alphonse Lapore to the Township Municipal Authority to a five-year term, that expires 12/31/2022: **George Rish made a motion to adopt Resolution 2018-04, to reappoint Alphonse Lapore to the East Hanover Township Municipal Authority to a five-year term that expires 12/31/2022. Robert Hess seconded the motion and the motion carried.**
- Resolution 2018-05 - East Hanover Township Park and Recreation Board, David Hamaty - 12/31/2022: Chairman Yingling asked for a motion to adopt Resolution 2018-05: **George Rish made a motion to adopt Resolution 2018-05, for the appointment of David Hamaty, with the term to expire 12/31/2022. Robert Hess seconded the motion and the motion carried.**
- Capital Region Council of Governments - Paul Cornell, Delegate with Jackie Wilbern, Alternate Delegate: Chairman Yingling asked for a motion to appoint Paul Cornell as Delegate and Jackie Wilbern, as the Alternate Delegate: **George Rish made a motion to appoint Paul Cornell as Delegate, and Jackie Wilbern, as Alternate Delegate, to the Capital Region Council of Governments. Robert Hess seconded the motion and the motion carried.**
- TCC Voting Delegate - Resolution 2018-06, to appoint Paul Cornell as the delegate and Jackie Wilbern as the alternate delegate: Chairman Yingling asked for a motion to appoint Paul Cornell as the Delegate and Jackie Wilbern as the Alternate Delegate to the TCC Voting Delegate, for Resolution 2018-06: **George Rish made a motion to adopt Resolution 2018-06, for the appointments of Paul Cornell, as Delegate, and Jackie Wilbern, as Alternate Delegate, to the TCC. Robert Hess seconded the motion and the motion carried.**
- Appointment of Board of Supervisors Liaisons to Boards and Commissions: Chairman Yingling asked for a motion to appoint liaisons to the following Boards: George Rish, Fire Department, Rick Smith, Department of Recreation, Chad Leese, Planning Commission, and Mike Yingling, to the Emergency Management. **George Rish made a motion to appoint the designated liaisons to the departments as stated. Robert Hess seconded the motion and the motion carried.**

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DEPOSITORY OF TOWNSHIP FUNDS - FULTON BANK, JONESTOWN BANK AND TRUST, CENTRIC AND PLIGIT: Township Manager Paul Cornell gave the report regarding the Depository of Township Funds. Chairman Yingling asked for a motion to reappoint the lending institutions as stated. **George Rish made a motion to reappoint Fulton Bank, Jonestown Bank and Trust, Centric and PLIGIT for the Depository of Township Funds. Robert Hess seconded the motion and the motion carried.**

MILEAGE COMPENSATION - At the published IRS rate and is subject to change during the year 2018. The Board of Supervisors shall be notified at a public meeting of any change in the rate: Chairman Yingling asked for a motion to approve the rate. **George Rish made a motion to approve the published IRS rate for mileage compensation. Robert Hess seconded the motion and the motion carried.**

REGULAR MEETING OF THE BOARD OF SUPERVISORS: Start time: 7:20 p.m.: Chairman Yingling stated the reorganization part of the meeting was concluded and the Board convened into the regular meeting at 7:20 p.m.

APPROVAL OF MINUTES: Chairman Yingling asked for a motion to approve the minutes of the December 19, 2017 - Board of Supervisors: **Robert Hess made a motion to approve the minutes of December 19, 2017, as presented. George Rish seconded the motion and the motion carried.**

TREASURER’S REPORT:

Township Manager Paul Cornell gave the Treasurer’s Report for the year end. Chairman Yingling asked for a motion to approve the Treasurer’s Report, for December 20-31, 2017, as follows: **George Rish made a motion to approve the Treasurer’s Report for December 20-31, 2017, and pay the bills as presented. Robert Hess seconded the motion and the motion unanimously carried.**

Revenue	
General Fund	\$ 77,088.06
Fire Fund	719.21
Street Light Fund	\$ 91.96
Park and Recreation Fund	\$ 893.50
Liquid Fuels (State Aid) Fund	\$ 10,745.11
Total	\$ 89,537.84
Expenditures	
General Fund	\$ 56,943.69

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Park and Recreation Fund	\$ 1,580.22
Liquid Fuels (State Aid) Fund	\$ 2,185.11
Total	\$ 60,709.02

CORRESPONDENCE: Correspondence is listed as a handout. Correspondence may be viewed during regular business hours.

REPORTS:

- Fire Company - Wayne Isett, President introduced Jim McHenry as the new Fire Chief. Fire Chief McHenry gave a report regarding fire extinguisher training. Chairman Yingling would like the Township staff to go through the training. Township Manager Cornell stated he would take it up with Safety.
- Emergency Management: Township Manager Cornell read the written report from Ron Johnson. Paul Cornell reported that Ron Johnson expects to be on a normal schedule soon and can appear to give his reports.
- Fort Indiantown Gap - Chairman Yingling stated that they had an invitation to Indiantown Gap, which he will be attending, on January 17, 2018.

UNFINISHED BUSINESS: There was no unfinished business at this time

NEW BUSINESS:

- Safety Committee and Loss Control Standard #1: Assistant Township Manager Jackie Wilbern gave a report on safe work space. It was the consensus of the Board to continue on the safe space.

BUSINESS FROM THE PUBLIC: There was no business from the public.

ADJOURNMENT: Chairman Yingling asked for a motion to adjourn. **Robert Hess made a motion to adjourn the meeting. George Rish seconded the motion and the motion unanimously carried. The meeting adjourned at 7:30 p.m.**



Frances Peck, Recording Secretary