

**EAST HANOVER TOWNSHIP  
BOARD OF SUPERVISORS MEETING MINUTES  
FEBRUARY 6, 2018**

**CALL TO ORDER**

Mr. Yingling called the February 6, 2018 Regular Meeting of the Board of Supervisors to order at 7:05 pm in the meeting room of the Township, 8848 Jonestown Road, Grantville, PA, followed by the pledge of Allegiance. The Board met in Executive Session tonight at 6:00pm to discuss possible litigation and personnel issues. He stated the meetings are audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes. The Public Guidelines of Decorum require all individuals wishing to make public comments to do so at the microphone and state their name and address.

**IN ATTENDANCE:**

**SUPERVISORS**

Michael Yingling, Chairman  
George Rish, Vice Chairman  
Chad Leese  
Rick Smith  
Rob Hess

**ALSO PRESENT:**

Paul Cornell, Township Manager  
Jackie Wilbern, Assistant Township Manager  
Bryan Ziegler, Public Works Director  
Lee Stinnett, Township Solicitor-Salzmann & Hughes, PC  
Judith Coletta,  
Julie Echterling, Recorder

**APPROVAL OF MEETING MINUTES:**

Mr. Hess made a motion to approve the minutes from the January 16, 2018 Board of Supervisors Public Meeting. Mr. Smith seconded the motion. **Motion carried 4-0-1.** Mr. Rish abstained as he was absent from this meeting.

**TREASURER'S REPORT**

Mrs. Judith Coletta read the Treasurer's report. Mr. Cornell noted that she has been working since the end of September. He spoke about the General Fund Overview and Budget/Actual reports included in the packets. Mr. Yingling asked if pie charts could be included.

<b>Revenues=\$44,593.45</b>		<b>Expenditures=\$156,630.10</b>	
General Fund	\$43,347.00	General Fund	\$153,087.75
Fire Fund	\$1,159.51	State Aid (Liquid Fuels)	\$2,234.35
Street Light Fund	\$86.94	Fire Fund	\$1,308.00

Mr. Rish made a motion to pay the bills as presented. Mr. Hess seconded the motion. **Motion carried 5-0.**

**CORRESPONDENCE:**

Correspondence is listed as a handout. Correspondence may be viewed during regular office hours.

**REPORTS:**

**Emergency Management:**

Mr. Cornell didn't receive any information to share tonight.

**Grantville Fire Company:**

Mr. McHenry stated they responded to 28 calls for January including 15 mutual aid calls. He stated they had 357 training hours. He stated they are ready to do employee training, just let him know a date. He stated the banquet is being moved from February to April 6<sup>th</sup> or 7<sup>th</sup>. He stated the apparatus

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is being labeled now and hopes it will be back at the station in a week. He spoke about the process of moving the apparatus, training, and the overall transition with the new equipment. It was suggested to contact a museum for the older piece of apparatus being replaced, and he will contact them.

**Fort Indiantown Gap:**

Mr. Weisnicht couldn't be here tonight because of medical emergency with his family.

**UNFINISHED BUSINESS:**

**Firm for Zoning Update:**

Mr. Cornell stated three consultant firms were interviewed for working on the Zoning/SALDO rewrite. Urban Research & Development stood out and was selected by the interview panel.

Mr. Hess made a motion to initiate contract negotiations with Urban Research & Development Corp, for the Zoning/SALDO rewrite. Mr. Smith seconded the motion. **Motion carried 5-0.**

**Bidding of Carlson Road Culvert:**

Mr. Cornell discussed requesting a bid for the replacement of the Carlson Road Culvert which would allow permit work to take place when school is out. Part of the project is funded with 2015 Gaming grant Local Match which has about \$64,000. Two years ago, the project was projected to cost \$312,000. He stated this wasn't budgeted and would need to come out of the reserve funds. The Board discussed precast options and if there is a need for it to be replaced. Mr. Andy Stein, Township Consultant, stated he believes there are structural issues. The Board asked if there were documented deficiencies. Discussion ensued. Mr. Cornell will get answers by next meeting and the bidding process can be delayed for two weeks.

**NEW BUSINESS:**

**2018 Township Directory:**

Mr. Hess made a motion authorize the printing of the 2018 Township Directory. Mr. Rish seconded the motion. **Motion carried 5-0.**

**Newsletter:**

Mr. Hess made a motion authorize the printing of the 2018 Spring Newsletter. Mr. Rish seconded the motion. **Motion carried 5-0.**

**Playground Director and Assistant Director:**

Mr. Smith made a motion to hire Yvonne Sharrow at a rate of \$14 per hour (not to exceed a salary of \$3,360) for the East Hanover Township Summer Playground Program Director position effective March 1, 2018 and hire Jennifer Taleff at a pay rate of \$12 an hour (not to exceed a salary of \$2,640) for the East Hanover Township Summer Playground Program Assistant Director position effective March 1, 2018. Mr. Hess seconded the motion. **Motion carried 5-0.**

**Part-time Park Summer Maintenance:**

Mr. Smith made a motion to authorize the advertising of a Seasonal Part-time Maintenance position not to exceed the budgeted amount of \$6,000. Mr. Rish seconded the motion. **Motion carried 4-1.**

**Supervisors Leese voting no.**

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**Renew Barracuda Computer Server Backup:**

Mr. Cornell stated the current contract with Barracuda, who provides backup for all Township data, has lapsed. He priced out other companies and found Barracuda's offer of \$2,361 for the first year and \$577 for each year after was the best. Barracuda would also upgrade the equipment with the renewal. Discussion ensued.

Mr. Rish made a motion authorizing the renewal with Barracuda for backup of the Township's system for one year for \$2,361 which will be paid from the General Fund Computer Services account. Mr. Leese seconded the motion. **Motion carried 5-0.**

**BUSINESS FROM THE PUBLIC:**

There was no additional business presented from the public.

**ADJOURNMENT:**

Mr. Rish made a motion to adjourn the meeting at 7:49 pm.

**SUBMITTED BY:**

*Julie Echterling*

Julie Echterling  
Recorder