

**EAST HANOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES
MARCH 6, 2018**

CALL TO ORDER

Mr. Yingling called the March 6, 2018 Regular Meeting of the Board of Supervisors to order at 7:05 pm in the meeting room of the Township, 8848 Jonestown Road, Grantville, PA, followed by the pledge of Allegiance. The Board met in Executive Session tonight at 6:00pm to discuss possible litigation and personnel issues. He stated the meetings are audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes. The Public Guidelines of Decorum require all individuals wishing to make public comments to do so at the microphone and state their name and address.

IN ATTENDANCE:

SUPERVISORS

Michael Yingling, Chairman
George Rish, Vice Chairman
Chad Leese
Rick Smith
Rob Hess

ALSO PRESENT:

Paul Cornell, Township Manager
Jackie Wilbern, Assistant Township Manager
Lee Stinnett, Township Solicitor-Salzman & Hughes, PC
Julie Echterling, Recorder

APPROVAL OF MEETING MINUTES:

Mr. Hess made a motion to approve the minutes from the February 20, 2018 Board of Supervisors Public Meeting. Mr. Rish seconded the motion. **Motion carried 5-0.**

TREASURER'S REPORT

Mr. Cornell read the treasurer's report.

Revenues=\$947,553.36		Expenditures=\$77,167.22	
General Fund	\$169,715.15	General Fund	\$75,814.31
Fire Fund	\$2,676.63	State Aid (Liquid Fuels)	\$384.47
Street Light Fund	\$161.58	Street Light Fund	\$700.31
Gaming Fund	\$775,000.00	Reserve Fund	\$268.13

Mr. Hess made a motion to pay February 21-March 6, 2018 bills as presented. Mr. Rish seconded the motion. Motion carried 5-0.

Mr. Hess made a motion to pay the invoice for the Public Works Building' Paul Clark in the amount of \$268.13. Mr. Rish seconded the motion. Motion carried 5-0.

CORRESPONDENCE:

Correspondence is listed as a handout. Correspondence may be viewed during regular office hours.

REPORTS:

Emergency Management:

Mr. Cornell didn't receive any information to share tonight.

Grantville Fire Company:

Mr. McHenry stated they responded to 13 calls. He spoke about the new report and trying to ensure the numbers are reported accurately. They had arson, computer/radio, new engine, Narcan, and

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active shooter management training this month. He stated the call volume reported tonight may be different from fire company because of the different reporting periods. He spoke about the pump for the engine being delayed by customs. He spoke about the transition plan from the old to the new engine and the mutual aid that will assist during this time.

Fort Indiantown Gap:

Mr. Weisnicht stated they have had 48,000 troops have trained at the Gap so far this year. He stated next week there will be 6,300 on base. He spoke about the schedule this month which includes live fire, artillery and demolition which will be noisy. He spoke about the spring control burn season ending around May 4th. He spoke about how it works, and the training involved. He stated they have closed on the 2nd phase of the purchase of property. He spoke about preserving the land and water source.

UNFINISHED BUSINESS:

Township Engineer:

Mr. Yingling discussed the process of choosing a Township Engineer and asked the Board their wishes. **Mr. Smith made a motion to transition from the current Township Engineering company of LTL to K&W at the earliest convenience. Mr. Hess seconded the motion. Motion carried 3-2.** Mr. Yingling asked for a roll call. The following voted against the motion: Mr. Rish and Mr. Leese. The following voted for the motion: Mr. Yingling, Smith and Hess.

Township Building Study:

Mr. Cornell discussed the reusing of the Township building space, next steps, current codes and ADA requirements. The proposal from Nutec which includes a site survey and schematic plan. The monies for the \$14,700 proposal would come from the reserve funds. Mr. Hess spoke about the Parks and Recreation master plan focusing on pedestrian trails and had concerns about where the items being stored in the space would go. Mr. Smith stated the Park and Recreation Board are concerned with funding. Mr. Leese spoke about not having a described future use and thought it could be delayed unless there was a designed timeframe for action. Discussion ensued. The consensus of the Board was to table action on this plan.

Township Volunteer Banquet:

Mr. Cornell asked the Board about the Volunteer Banquet which is normally held in May or June. He asked for their direction. Mr. Smith suggested having a picnic in the park versus a banquet at the Holiday Inn, which would allow for wider recognition of volunteers. Discussion ensued.

Mr. Rish made a motion to instruct Staff to organize a picnic in the Park for the Volunteer recognition and to pick a date for the event. Mr. Smith seconded the motion. Motion carried 5-0.

URDC Contract for New Zoning Ordinance:

Mrs. Wilbern stated a contract for the new zoning ordinance is available from Urban Research & Development Corporation (URDC) not to exceed \$21,100. The SALDO will be priced separately and be done after the zoning ordinance is completed.

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Mr. Smith made a motion to authorize the execution of a professional services agreement with URDC not to exceed \$21,100 by the Chairman. Mr. Leese seconded the motion. Motion carried 5-0.

NEW BUSINESS:

2018-2019 Grant Submission Procedures:

Mr. Andy Stein addressed the Board on projects to submit for the 2018-2019 grants. He spoke about the pre-submission meeting in June with the County and the September 1st grant submission date. He discussed the sponsoring and supporting of grants and how the County accounts for these submission and awarding. He thought with the new Public Works Director, they could have a fresh set of eyes on the Township and infrastructure. He suggested having 3-5 total request and discussed including the Public Building debt, Fire Company and Carlson Road Culvert. He stated he and Mr. Cornell are meeting with legislators about the new PennDOT monies for small communities for roads and bridges. Discussion ensued. Mr. Yingling asked the Board to go back and see what projects they would like to include in this grant submission.

Mr. Stein spoke about changes to the financial and budget reporting. They will continue to make changes to ease the budget process in August. He is looking to include a balance sheet and more managerial type reports.

Use of Park Request – PA Midstate Baseball League:

Mr. Smith made a motion approving the contracts for PA Midstate Baseball League East Hanover Expos and Central PA Over Thirty Phillies teams for Spring/Summer 2018 season to use the EHT Community Park baseball field. Mr. Hess seconded the motion. Motion carried 5-0.

Land Development Plan Extensions:

Mr. Hess made a motion to accept the time extension request for Tru' Hotel Land Development Plan until May 17, 2018. Mr. Leese seconded the motion. Motion carried 5-0.

Mr. Hess made a motion to accept the time extension request for Fleet Repair Solutions Land Development Plan until September 28, 2018. Mr. Leese seconded the motion. Motion carried 5-0.

BUSINESS FROM THE PUBLIC:

Mrs. Abby Wattia, Mrs. Colleen Garber and Mrs. Lisa Sincavage, from Highland Court, spoke about the parking issues on their cul da sec. They spoke about the group home owned by Vista School and the issues they are having with parking. They are parking on the street head first which makes it difficult for the neighbors, delivery trucks and snow plows. They tried to resolve it with Vista and were not successful as there are no parking regulations for the Township. There can be up to six cars parked there at one time. Mr. Smith stated he will contact them and get this resolved. They thanked him.

ADJOURNMENT:

Mr. Rish made a motion to adjourn the meeting at 8:02 pm.

SUBMITTED BY:

Julie Echterling
Julie Echterling, Recorder